



Shine a Light on Metamora

(APPLICATIONS CLOSE AFTER FRIDAY, NOVEMBER 6th)



Let's Shine a Light on Metamora!

We are currently accepting sponsors for our FIFTH annual 'Shine a Light on Metamora' to be held in the Metamora Village Square. Our goal is to fill the Square with Christmas trees to make for a festive holiday season.

How it works: After signing up, a real tree will be reserved for you. Katie Garber, Village of Metamora Community Development Director, will contact you with confirmation of your participation. We will take care of putting up the tree in the square by the designated time, as well as provide your sign to display with the tree to represent you. We provide extension cords and will plug your tree in. You will bring lights and decorations to decorate your tree.

To sponsor a tree, complete the online registration (www.shinealightonmetamora.com) or paper form with cash or a check for \$85.00 payable to Metamora Park District no later than Monday, November 2nd to ensure we have a sign to represent you. Your tree will not be reserved until we have received payment. Submit early as there is a limited number of trees.

We will be setting up trees on Monday, November 30th. You may begin decorating after all trees are set up on Monday, November 30th. Trees must be completed by noon on Saturday, December 5th so we can shine a light at 5:00 p.m. that evening at the tree lighting ceremony.

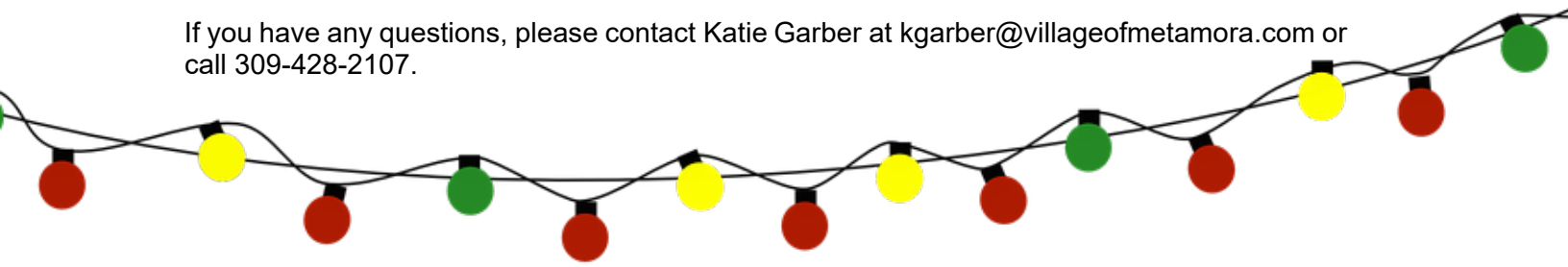
IMPORTANT TREE DECORATING INFORMATION:

- No more than 2 sets of lights on your tree. Please use LED lights to conserve energy.
- Please make sure the male end of the lights is at the bottom of the tree so that we can plug your tree in!
- Each tree will have a sponsorship sign. Please do not place additional signs in the ground around your tree.
- Please do not decorate with motorized ornaments, tinsel or icicles, breakable ornaments, candy canes or anything perishable.
- Helpful hints: Super glue the ornament caps. Use floral wire, pipe cleaners, or zip ties to attach to branches. Please make sure all decorations and ornaments are secure.
- We also ask that you check on your tree during the month to make sure your tree remains beautiful, especially after windy winter weather.
- Saturday, December 26th-Sunday, January 3rd - please remove all your ornaments and decorations. Even if you do not want your decorations, we ask that you please remove your decorations as well as whatever you used to secure the ornaments.

Feedback from last year helped those organizing Shine a Light conclude to order taller, higher-grade trees to ensure all participants are happy with their provided tree. Given the quality upgrade, the 2026 sponsorship cost is \$85.00 per tree. We appreciate your continued support to help Metamora shine.

This event is sponsored by the Metamora Park District and the Village of Metamora.

If you have any questions, please contact Katie Garber at kgarber@villageofmetamora.com or call 309-428-2107.





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Sponsor Name: _____

Address: _____

Phone #: _____

E-mail: _____

TREE CHARGE: \$85.00 If paying by check, please make payable to: Metamora Park District



Tree Decorating Service (OPTIONAL):

You may choose one of the following options (this is an **ADDITIONAL FEE** separate from the \$85):

☐ **\$75** - If you provide your own lights and decorations

☐ **\$150** - If the florist provides all lights and decorations

Want to have a tree on the Square but don't want to tackle the decorating or removal at the end of the season? Let Scattered Wishes handle the decorating for you! They'll transform your tree into a festive holiday display. Simply choose the decorating option above that works best for you! Scattered Wishes will coordinate directly with you regarding theme/details. Both decorating fee options include design, installation, and tear-down. If you select this option, Scattered Wishes will contact you directly for payment of the additional fee.

MAIL or DROP OFF:
Metamora Park District
214 E. Partridge Street
PO Box 633
Metamora, IL 61548

Please enter your sign information below. Up to 3 lines are available.

Please print legibly.

This will be the title on your sign. Please circle one:

IN LOVING MEMORY OF, IN HONOR OF, or SEASONS GREETINGS

☐ **CHECK BOX IF YOU HAVE MULTIPLE TREES
AND WOULD LIKE THEM PLACED TOGETHER**

Decorating may take place after all trees have been set up on Monday, November 30th. The tree lighting will be Saturday, December 5th at 5:00 p.m.

From Saturday, December 26th-Sunday, January 3rd we ask that all decorations be removed. The Village of Metamora will remove trees. Thank you so much for participating and making this event a success, and for helping make a very merry Metamora!

